



Academy Job Vacancy – Plymouth Argyle Football Club

Academy Kit Manager – Plymouth Argyle Football Club

Plymouth Argyle FC are looking for a full-time Academy Kit Manager to join our progressive and ambitious Academy Programme. You will also be expected to support the First Team Kit Manager on a weekly basis. This new and important role will play an Integral part in supporting the Academy players and staff on a day-to-day basis with all kit and equipment across the U7s to U18s age groups. It is important the successful applicant is organised, hardworking and has a passion to provide the best possible service, ensuring all Academy kit and equipment matters are dealt with in a proactive and timely manner.

Essential Qualifications:

- GCSE English and Maths
- FA Safeguarding Children Certificate
- Enhanced DBS
- A full clean UK Driving License

Responsibilities:

1. Ensure all training equipment is cleaned and maintained in preparation for Academy training sessions.
2. Prepare all training and match kits ensuring they are clean and in good condition.
3. Attend Academy fixtures when required to do so.
4. Support the First Team Kit Manager when required.
5. Ensure all Academy kit is numbered appropriately, with the correct sponsors logo's applied.
6. Transport kit and equipment for Academy fixtures or training when required.
7. Ensuring the Academy's store, kit and laundry rooms are kept tidy & secure.
8. Prepare the Academy's training and match kit order forms for all Academy age groups and staff to be agreed with the Academy Manager.
9. Liaise on a regular basis with Age Group Coaches and Head of Academy Recruitment in respect of age group requirements for registered players and trialist's.
10. Liaise with the Head of Academy Operations regarding kit orders, deliveries and stock control.
11. Provide quarterly updates to the Head of Academy Operations on current kit and equipment stock levels. Ensuring an accurate recorded of kit is maintained and accurate kit allocations are made to each team / player and staff.
12. Support the First Team Kit Manager when required.
13. To be committed to Safeguarding Children and promoting the welfare of all young players attending the Academy.



Person specification:

- Experience of working in an elite sporting environment.
- Experience of working in a fast paced and pressurised environment.
- Team work experience
- Experience in the role or similar position
- Excellent organisational skills
- Team player with the ability to lead and engage where necessary
- Excellent verbal/presentation communication skills
- Ability to prioritise and meet deadlines
- Ability and willingness to work outside of normal hours including evenings and weekends.

How to apply:

If you think this is the role for you, please contact our Human Resources team at Plymouth Argyle to have a copy of the job description before submitting an application form, CV and a covering letter that explains how you meet the criteria we are looking for and why you would be a good candidate.

Contact details: hr@paafc.co.uk

Closing date for applications: **Tuesday 16th January 2024.**

Salary: £21,000 PA.